

## Field Labor Budget – Inspection Checklist

Ok	Field Labor Budget Inspection Questions	Assigned To	Due Date
<input type="checkbox"/>	Did you include all your field labor salary staff?		
<input type="checkbox"/>	Did you include all your field labor hourly staff?		
<input type="checkbox"/>	Did you include the wages of any staff who are split between the field labor and overhead budget?  <i><b>Note:</b> Be sure to only include the portion of those wage costs assigned to the <b>field labor budget</b>.</i>		
<input type="checkbox"/>	Did you remember to include your field labor burden costs?		
<input type="checkbox"/>	Did you remember to include the costs of any new or forecast new hires?		
<input type="checkbox"/>	Did you remember to include the costs of any new or forecast wage increases and bonuses?		
<input type="checkbox"/>	Make sure you've factored any changes in your business plan that will affect your field labor costs.		
<input type="checkbox"/>	Is your <b>field labor to sales ratio</b> in a realistic and accurate range for your company?		