

## Subcontracting Budget – Building Checklist

Ok	Subcontracting Budget Building Tasks	Assigned To	Due Date
<input type="checkbox"/>	<p><b>1. List expense accounts for each major group of subcontracting expenses</b></p> <ul style="list-style-type: none"><li>▪ Expense accounts used in your budget should be standardized and match your accounting system</li></ul>		
<input type="checkbox"/>	<p><b>2. Forecast expenses for each group</b></p> <ul style="list-style-type: none"><li>▪ Use Profit + Loss Statement for historical information</li><li>▪ Remember to consider market factors and changes in your business plan</li></ul>		