

Subcontracting Budget – Inspection Checklist

| Ok | Subcontracting Inspection Questions | Assigned To | Due Date |
|--------------------------|---|-------------|----------|
| <input type="checkbox"/> | <p>Did you create expense groups for your subcontracting expenses?</p> <ul style="list-style-type: none"> ▪ Your budget's list of subcontracting expenses should be standardized and match your accounting system | | |
| <input type="checkbox"/> | <p>Does your subcontracting budget enable you to achieve your sales goals?</p> | | |
| <input type="checkbox"/> | <p>Have you factored price fluctuations in subcontracting work?</p> <ul style="list-style-type: none"> ▪ Rate changes for existing subcontractors ▪ Rates for new subcontractors | | |
| <input type="checkbox"/> | <p>Did you make any necessary adjustments to your sales, field labor or equipment budgets based on changes or decisions you made in your subcontracting budget? For example:</p> <ul style="list-style-type: none"> ▪ Increased subcontracting expenses may reduce field labor/equipment costs ▪ Decreased subcontracting expenses may increase field labor/equipment costs | | |